



Flexible Spending Accounts

Participant Information:

- Medical funds are available from the first day of the plan. Day care expenses are available as contributed.
- Over the Counter medications and menstrual products are now reimbursable without a prescription. Vitamins and supplements still require a prescription or letter of medical necessity from your medical professional.
- Day care expenses that can be reimbursed include day care centers, before and after school care, day camps and an individual caregiver. Please submit a Tax ID or Social Security number of the caregiver to keep on file.
- When a participant is enrolled with AIM, they will receive 2 emails:
 - One informs the participant that a debit card will arrive in the mail.
 - One welcomes the participant to register on the Summit participant portal.
 - Please check your Inbox for these emails. If not found, please check Spam or Junk folder.
- After you have registered on the Summit online participant portal:
 - Download the “Mobile Summit App”.
 - Login to App by entering the “Username” and ”Password” that you created on the participant portal. (DO NOT click “Register” on the App.)
- Plan Year balances can be found at aim.summitfor.me. You can also check your reimbursement check stub or call AIM at 502.426.1235.
- Claim forms can be found at www.aimadministrator.com under Documents and Videos.
- Summit video tutorials can be found at www.aimadministrator.com.
- Always feel free to contact Kelly at kelly@aimadministrator.com or call 502.426.1235 if you have questions.