

Archdiocese of Louisville Parish, Agency, School Payroll Calendar

January 1 – December 31, 2026

A pay week is typically from **Sunday to Saturday** and overtime calculations for non-exempt employees should be calculated based on this seven day period. Overtime calculations do not include holiday/sick/vacation/personal leave time.
Be attentive to pay periods in which a work week falls into the next pay period when calculating overtime pay.

Paydays are the 15th and the last day of the month. If the 15th or the last day of the month falls on a Saturday, Sunday, or Holiday, pay day will be on the preceding Friday. The pay period is driven by the pay date.

Pay period for EXEMPT and NON- EXEMPT SALARY basis employees	Pay period for HOURLY employees	Timesheets due to office no later than 1PM on:	File processed and released BETWEEN 8AM AND 3PM:	Pay date direct deposit funds posted to employee's account	*Holiday
1/1-1/15	12/27-1/09	Friday, January 9, 2026	Tuesday, January 13, 2026	Thursday, January 15, 2026	12/29/2025 - 1/2/2026 Christmas to New Year's Holiday
Please note: hourly timesheets are due the last day of the pay period - January 9, 2026					
1/16-1/31	1/10-1/24	Monday, January 26, 2026	Wednesday, January 28, 2026	Friday, January 30, 2026	Martin L. King Day 1/19/2026
2/1-2/15	1/25-2/7	Monday, February 9, 2026	Wednesday, February 11, 2026	Friday, February 13, 2026	
2/16-2/28	2/8-2/22	Monday, February 23, 2026	Wednesday, February 25, 2026	Friday, February 27, 2026	
3/1-3/15	2/23-3/08	Monday, March 9, 2026	Wednesday, March 11, 2026	Friday, March 13, 2026	
3/16-3/31	3/09-3/24	Wednesday, March 25, 2026	Friday, March 27, 2026	Tuesday, March 31, 2026	
4/1-4/15	3/25-4/08	Thursday, April 9, 2026	Monday, April 13, 2026	Wednesday, April 15, 2026	Good Friday & Easter Monday 4/3/2026 & 4/6/2026
4/16-4/30	4/09-4/23	Friday, April 24, 2026	Tuesday, April 28, 2026	Thursday, April 30, 2026	
5/1-5/15	4/24-5/8	Monday, May 11, 2026	Wednesday, May 13, 2026	Friday, May 15, 2026	
5/16-5/31	5/9-5/22	Friday, May 22, 2026	Wednesday, May 27, 2026	Friday, May 29, 2026	
Please note: hourly timesheets are due the last day of the pay period - May 22, 2026					
6/1-6/15	5/23-6/8	Tuesday, June 9, 2026	Thursday, June 11, 2026	Monday, June 15, 2026	Memorial Day 5/25/2026
6/16-6/30	6/9-6/23	Wednesday, June 24, 2026	Friday, June 26, 2026	Tuesday, June 30, 2026	Juneteenth 6/19/2026
7/1-7/15	6/24-7/8	Thursday, July 9, 2026	Monday, July 13, 2026	Wednesday, July 15, 2026	Independence Day 7/3/2026 observed
7/16-7/31	7/9-7/24	Monday, July 27, 2026	Wednesday, July 29, 2026	Friday, July 31, 2026	
8/1-8/15	7/25-8/8	Monday, August 10, 2026	Wednesday, August 12, 2026	Friday, August 14, 2026	
8/16-8/31	8/9-8/24	Tuesday, August 25, 2026	Thursday, August 27, 2026	Monday, August 31, 2026	
9/1-9/15	8/25-9/8	Wednesday, September 9, 2026	Friday, September 11, 2026	Tuesday, September 15, 2026	Labor Day 9/7/2026
9/16-9/30	9/9-9/23	Thursday, September 24, 2026	Monday, September 28, 2026	Wednesday, September 30, 2026	
10/1-10/15	9/24-10/8	Friday, October 9, 2026	Tuesday, October 13, 2026	Thursday, October 15, 2026	
10/16-10/31	10/9-10/24	Monday, October 26, 2026	Wednesday, October 28, 2026	Friday, October 30, 2026	
11/1-11/15	10/25-11/8	Monday, November 9, 2026	Wednesday, November 11, 2026	Friday, November 13, 2026	
11/16-11/30	11/9-11/22	Monday, November 23, 2026	Wednesday, November 25, 2026	Monday, November 30, 2026	
12/1-12/15	11/23-12/08	Wednesday, December 9, 2026	Friday, December 11, 2026	Tuesday, December 15, 2026	Thanksgiving 11/26/26 - 11/27/26
12/16-12/31	12/9-12/26	Wednesday, December 23, 2026	Tuesday, December 29, 2026	Thursday, December 31, 2026	Christmas 12/24/26 - 12/25/26
Please note: due to the holiday schedule, holiday pay for 12/24/2026-12/25/2026 will need to be included on the timesheets due 12/23/26					
Note: holiday pay for 12/28/26 - 1/1/27 will be included on the 1/15/27 pay date					