

Archdiocese of Louisville

Mileage and Meal Expense Report July 1, 2025 - June 30, 2026

Name: _____

Agency: _____

Date: _____

Date	Travel To:	Travel From:	# of Miles	Meals*	Purpose

		Total Number of Miles	0		
		Rate Per Mile	\$0.700		
		Amount to be Reimbursed for Miles	-		
		Amount to be Reimbursed for Meals*	-		

Grand Total - *Receipts for meals should indicate who attended and purpose.

The above expenditures represent cash spent for Archdiocesan purposes only and do not include items of a personal nature.

Signature: _____

Approval: _____

Reviewed: _____

Address: _____

Charge to Dept. #:

Account #: 8210

Check #: _____

Date: _____