



DEACON MINISTRY EVALUATION

Deacon Name _____ Cellular Phone _____

Address _____ City _____ State _____ Zip _____

Email _____ Home Phone _____

Parish _____ City _____ Pastor/Supervisor _____

The deacon and his ministry supervisor should complete this ministry evaluation form individually. Once each has reviewed the deacon's ministry, they meet collectively to discuss their assessments. This meeting will serve as a defining moment to set the ministerial expectations for the upcoming year. The purpose of this evaluation is to ensure ongoing open communication between the ministry supervisor and the deacon. Additionally, through a candid evaluation process, this initiative aims to facilitate the ongoing pastoral formation of the deacon to further enhance the service and charity he provides to the local church.

Exceeds Expectations	Fulfills Expectations	Requires Attention
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Ministry of the Word

- | | | | |
|---|--------------------------|--------------------------|--------------------------|
| 1. <u>Preaching</u> — content of the deacon's homilies | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. <u>Preaching</u> — delivery of the deacon's homilies | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. <u>Theological preparation</u> : continuing theological reflection | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Ministry of the Liturgy

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| 4. <u>Liturgical presence</u> and comfort with the liturgy | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. <u>Presiding</u> : skills in leading the community at prayer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. <u>Flexibility</u> : ability to adapt in the context of liturgy | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

	Exceeds Expectations	Fulfills Expectations	Requires Attention
Ministry of Charity			
7. <u>Concern for the marginalized</u> : for those in need	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. <u>Advocacy</u> : stance on behalf of the poor and marginalized	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. <u>Administration</u> : ability to organize and lead activities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Integration of Ministry, Marriage and Work			
10. As a norm, maintains a balance of ministry and marriage	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Has the ability to judge when he is overextended	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ecclesial Minister			
12. Understands the mission of the parish and his ministry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Has excellent relationships with those he serves	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Understands the key issues and trends in his ministry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ministry Skills			
15. Is aware of his own feelings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Has the ability to learn from his supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Participates in collaborative ministry	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Deals with emergencies appropriately and effectively	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Has the ability to listen to the concerns and pains of others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is willing to take the initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is able to relate to other staff members, deacons, priests	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Man of Prayer			
22. Has continued to develop his spiritual/prayer life	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. The deacon prays well with others — spontaneously/as needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. The deacon's ability to lead prayers at meetings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. The deacon's knowledge/comfort with the Liturgy of Hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Information

26. The deacon's most outstanding qualities are:

27. The deacon needs to improve his ministry by:

28. Specific activities recommended for the coming year to help the deacon to improve his ministry:

Signature of Deacon

Date

Signature of Pastor

Date

Recognition by Director of Diaconal Ministry

Date