

2024 Catholic Services Appeal In-Pew Gift Transmittal Form

			Finance Office Use
Parish Name	Parish ID#	-	Verified By:
			Dete Dessived
Prepared by	Date	-	Date Received:
Group 1: Cash Gifts			
	Number of Envelopes	Cash Received	
a) Anonymous			1
b) One Time Gift			
c) Pledge with cash payment			
Total Cash deposited for Appeal:			
			-
	Parish Check #	* Parish Check Amount	
		Amount	1
]
*Parish check amount should match the Total Cash deposited for Appe	al and should be mailed with	Group 1 envelopes and	transmittal form.
Group 2: Check Gifts			
	Number of	Checks Received	
	Envelopes	Checks Received	1
a) One Time Gift			-
b) Pledge with check payment]
Total Checks:			-
Group 3: Other Gifts			
Credit card, bank transfer, stock, or any pledges without cash/check enclosed			
		_	
Number of envelopes:			
Group 4: Gift Already Made / No Gift			
* Please recycle these forms; there is no need to send them to the Pastoral Center.			
• Each package of In-pew envelopes mailed to the Archdiocese should be sent with a <u>separate</u> transmittal form.			

- Make additional copies of this form as needed.
- The form may also be found at ArchLou.org/CSA (this version includes excel formulas).
- Please contact the Office of Mission Advancement at (502) 585-3291 or mherberger2@archlou.org with questions.