

Archdiocese of Louisville
Mileage and Meal Expense Report July 1, 2024 - June 30, 2025

Name:

Agency:

Date:

Date	Travel To:	Travel From:	# of Miles	Meals*	Purpose
		Total Number of Miles	0		
		Rate Per Mile	\$0.670		
		Amount to be Reimbursed for Miles	-		
		Amount to be Reimbursed for Meals*	-		

Grand Total - *Receipts for meals should indicate who attended and purpose.

The above expenditures represent cash spent for Archdiocesan purposes only and do not include items of a personal nature.

Signature: _____

Approval: _____

Reviewed: _____

Address: _____

Charge to Dept. #:

Check #: _____

Account #: 8210

Date: _____