

Archdiocese of Louisville
Mileage and Meal Expense Report FY23-24

Agency:

Name:

Date	Travel To:	Travel From:	# of Miles	Meals*	Purpose
		Total Number of Miles	0		
		Rate Per Mile	\$0.655		
	Amount to be Reimbursed for Miles		-		
	Amount to be Reimbursed for Meals*		-		

Grand Total

***Receipts for meals should indicate who attended and purpose.**

The above expenditures represent cash spent for Archdiocesan purposes only and do not include items of a personal nature.

Signature: _____

Approval: _____

Reviewed: _____

Address:

Charge to Dept. #:

Check #: _____

Account #: 8210

Date: _____