Archdiocese of Louisville Mileage and Meal Expense Report

Name:

Name:		Agency:		Date:	
Date	Travel To:	Travel From:	# of Miles	Meals*	Purpose
		Total Number of Miles	0		
		Rate Per Mile	\$0.545		
	Amount to be Reimbursed for Miles		\$0.00		
	Amoun	0			

Grand Total

\$0.00 *Receipts for meals should indicate who attended and purpose.

The above expenditures represent cash spent for Archdiocesan purposes only and do not include items of a personal nature.

Signature:	 	Approval:		<u>A</u>	ccounting Department
-				Reviewed:	
Address:		Charge to Dept #		Check #:	
		Account #:	8210-0000	Date:	
MILEAGE-7-1-18					