

2017 PARISH STEWARDSHIP RENEWAL CONTRACT

Archdiocese of Louisville

PARISH		PASTOR/PASTORAL ADMINISTRATOR	
ADDRESS	CITY	STATE	ZIP
CONTACT NAME	PHONE	EMAIL	

Please return this form with deposit and parish provided materials to:
Vintage Printing and Distribution Services
P.O. Box 1025, Louisville, KY 40201-1025

OPTION 1: PERSONALIZED PARISH STEWARDSHIP MAILING

Personalized Materials and Mailing Services

All preparation costs, postage and initial mailing are included in this option.

of packets to be mailed to households _____ x \$3.00 = \$ _____

This option includes:

Personalized letter, intention card, brochure and return envelope mailed to each household on _____ (To be determined by Parish)

A parish kit with 2 posters, extra intention cards sent to your parish on _____ (To be determined by Parish)

All letters and envelopes will be printed on white paper with black ink. Stewardship Renewal Intention Card will be printed on white card stock with 4-color ink.

Parish will provide the printer with the following:

- Corrected Stewardship Renewal Intention Card with changes indicated in red ink **OR** if the Parish would like to use the same information from last year's Stewardship Renewal Intention Card, please check here:
- 1 sheet of parish stationary and 1 parish #10 envelope (if different from last year).
- 1 white sheet of paper with Pastor's signature as it is to appear on the letter (if different from last year). The signature must be in black ink in 3 separate and well-spaced places on the paper.
- In an Excel format, please provide parishioners' names and addresses for mail merge into letter and intention card.

OPTION 2: MATERIALS ONLY

Posters _____ x \$1.10 ea = \$ _____

Stewardship brochures _____ x \$0.35 ea = \$ _____

Thank you card and envelope (5 1/2 x 8) _____ x \$0.30 set = \$ _____

TOTAL \$ _____

OPTION 3: We will custom design your stewardship mailing.

Call 502-212-7068 or email Larry Kirzinger at lkirzinger@vintage-vfi.com

AGREEMENT SECTION

Upon acceptance of this order, Vintage Printing and Distribution Services agrees to provide the materials and services indicated above. Vintage also agrees to maintain strict confidentiality of any data furnished by the parish. Parishes must sign and return this order with all necessary parish materials requested and a 50% deposit.

Total order from above \$ _____

50% Deposit of Total Order \$ _____ (Make check payable to Vintage Printing, Inc.)

Balance due upon completion of order \$ _____ (Please mail balance to Vintage Printing, Inc.)

ACCEPTED BY:
PASTOR/PASTORAL
ADMINISTRATOR

X

DATE

For questions or pricing on other materials contact:
Larry Kirzinger at (502) 212-7068 or email: lkirzinger@vintage-vfi.com