

Archdiocese of Louisville -- OLFE
FORM T
(Funding Request for Conference/Workshop Registration Fees and Travel)

Name of Conference/Workshop _____

Date(s) _____

Location _____

Registration fee (Member/group rate only)	\$	
Please attach a copy of completed registration form/s and a brochure or descriptive flyer!		
Housing Expense	\$	
# of nights X Room rate + tax		
Air Travel Expense	\$	
Airfare plus shuttle (No personal car expenses paid)		
Total Estimated Expenses	\$	
TOTAL Amount Requested	\$	

Amount your school/region is willing to contribute to fund this activity. Please explain.
Include items such as personal car expense, food expense, teacher subs, etc.
